

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: TOYOTA BICUTAN PARAÑAQUE	P.O. # 022-12-196
Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City	Date: December 20, 2022
TIN: 225-814-535-00000	Mode of Procurement: Small Value Procurement 53.9
Account No.: 1786-0902-33	
Bank: LBP-Pasong Tamo	
Telephone: 8777-9500	Fax: 02-7779485

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to Bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
Preventive Maintenance Service:					
Perform 50,000 KM Check-up for Vehicle Model: Toyota Hi-Ace Commuter 3.0 DSL With Plate No. SAB 6334					
	hour	Labor: 50,000 KM Check-up	3.800	Php 500.00	Php 1,900.00
	hour	Toyota Car Care	0.84	553.57	465.00
Labor Subtotal:					Php 2,365.00
	piece	Parts: GASKET	1	50.45	Php 50.45
	piece	OIL FILTER IMV	1	497.54	497.54
	liter	TGFS SN/CF 5W-30 1L	7	698.66	4,890.62
	liter	DSL INJECTOR CLEANER	1	804.02	804.02
	liter	TOYOTA GENUINE DIESEL ENGINE FLUSH	1	725.45	725.45
	liter	BRAKE CLEANER	1	185.27	185.27
	liter	TOYOTA GENUINE ENGINE ROOM CLEANER	1	285.04	285.04
	mL	TOYOTA GENUINE ENGINE ROOM COAT	1	295.09	295.09
Parts Subtotal:					Php 7,733.48
	lot	Sublet: MISCELLANEOUS B	1	408.23	Php 408.23
	lot	TMP POL & INC.	1	170.00	170.00
Sublet Subtotal:					Php 578.23
	lot	Miscellaneous X-1R ENGINE TREATMENT	1	982.15	Php 982.15
		ENGINE DECARBONIZING	1	2,240.00	2,240.00
Miscellaneous Subtotal:					Php 3,222.15
<i>Total Labor:</i>					Php 2,365.00
<i>Total Part:</i>					7,733.48
<i>Total Sublet:</i>					578.23
<i>Total MISC/Material:</i>					3,222.15
SUBTOTAL:					Php 13,898.86
VAT:					1,667.86

Total Amount in Words: **FIFTEEN THOUSAND FIVE HUNDRED SIXTY SIX PESOS & 72/100 ONLY** Php **15,566.72**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DONNA MAE G. OCHOA
G.J. SERVICE ADVISOR

Conforme:

(Signature over printed name)

11/20/23
(Date)

JESSICA L. CASTRO
CAO, Administrative Division

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ALOBS: 02-10/101-2024-744

Amount: ₱ 15,566.72

ARIEL J. UBIÑA
Chief Accountant